

Assistant Fund Accountant

Location: Sydney

New Forests (www.newforests.com) seeks a qualified candidate for the newly created position of Assistant Fund Accountant. As part of our Finance team, you will be primarily responsible for managing all fund related accounting and assisting with client reporting. This is a hands-on role, ideal for a professional looking for an exciting challenge.

New Forests is a global investment manager of nature-based real assets and natural capital strategies, with AUD 8.7 billion (USD 6.5 billion) in assets under management across 1.1 million hectares (2.6 million acres) of investments. We manage a diversified portfolio of sustainable timber plantations and conservation areas, carbon and conservation finance projects, agriculture, timber processing and infrastructure. We aim to generate shared prosperity for our clients and the communities in which we operate and accelerate the transition to a sustainable future.

In this role you will be responsible for:

- Monthly, quarterly and annual fund reporting for the ANZ, Asia and Africa businesses
- Annual financial statement preparation and assisting with year-end audit process
- Assisting in all month-end processes, treasury and tax compliance for various fund entities
- Calculating quarterly distributions from sub-trusts and dividends from companies to head trusts and investors
- Preparation of quarterly distribution statements and monthly investor statements
- Assisting with performance and return data reporting (quarterly and annually for alternative assets)
- Liaising with external property managers to ensure asset level reporting is complete and accurate
- Completing ad-hoc financial analysis for both internal and external clients
- Liaising with our Investor Services team to complete client reports
- Assisting the Financial Controller and Manager, with financial analysis and special projects
- Evaluating, improving and streamlining reporting processes
- Contributing to Data warehouse projects, automation initiatives, integrated reporting projects
- Building expertise in the use of Sage Intacct

We are seeking candidates with the following qualifications, experience, and strengths:

- Undergraduate and/or postgraduate degree in Accounting/Business or Finance
- Interest in completing CAANZ or CPA post graduate qualification, preferred
- Experience with chartered accounting firm and in previous fund accounting roles will be well regarded
- Demonstration of process improvement/re-engineering experience to improve efficiency and effectiveness
- Excellent written and verbal communication skills including superior attention to detail
- A team player, with strong stakeholder management skills
- Self-motivated and proactive with the ability to work independently, whilst thriving in a team environment, working towards a common goal
- Planning mindset complimented by organization, prioritisation and documentation skills
- Advanced Excel skills and Power Bi, preferred
- Interest in/knowledge of sustainability and impact investing well regarded
- Able to demonstrate core finance team capabilities
 - Client Focus
 - Cultivates Innovation
 - Collaborates

New Forests Asset Management Pty Ltd

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What can we offer?

Our environment is busy and supportive, and the team is professional but relaxed. If you join us, you would be joining a growing, fast paced business which is an environmental and sustainable leader in forestry investment. You will also be working with professionals who are passionate about their work!

We pride ourselves on having a supportive New Forests culture that is inclusive to all and we would love to learn how you can bring your unique skills and experience to our business. If you have experience in any of these areas, we encourage you to apply for our roles, even if you only meet some of the criteria.

To apply, please provide your resume and cover letter, explaining your interest and qualifications for the position, in PDF format, to careers@newforests.com.au

Phone calls will not be accepted.

New Forests is a Certified B Corp and an Equal Opportunity Employer that values diversity and inclusion. We offer flexible working arrangements to all employees to support their work/life balance.